



EAST (INNER) AREA COMMITTEE

**Meeting to be held in on
Thursday, 23rd September, 2010 at 6.00 pm (Map attached)**

MEMBERSHIP

Councillors

R Brett	-	Burmantofts and Richmond Hill;
R Pryke	-	Burmantofts and Richmond Hill;
R Grahame	-	Burmantofts and Richmond Hill;
A Hussain	-	Gipton and Harehills;
A Taylor	-	Gipton and Harehills;
K Maqsood	-	Gipton and Harehills;
G Hyde	-	Killingbeck and Seacroft;
B Selby	-	Killingbeck and Seacroft;
V Morgan	-	Killingbeck and Seacroft;

Co-optees

Sarah Covell	-	Richmond Hill Forum
Michael Dean	-	Gipton Forum
Jamil Khan	-	Harehills Forum
Rod Manners	-	Killingbeck & Seacroft Forum
Phil Rone	-	Burmantofts Forum

**Agenda compiled by:
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**Area Manager:
Rory Barke
Tel: 21 45865**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p style="text-align: center;">PROCEDURAL BUSINESS</p> <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 24 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>Time - 10 mins</p>	
7			<p>MINUTES</p> <p>To confirm as a correct record the attached minutes of the meeting held on 17 June 2010</p> <p style="text-align: center;"><u>EXECUTIVE BUSINESS</u></p>	1 - 8

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8			<p>WELL BEING FUND</p> <p>To receive and consider the attached report of the East North East Area Manager.</p> <p>Time – 10 Minutes</p>	9 - 22
9			<p>INNER EAST COMMUNITY CENTRES UPDATE</p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods</p> <p>Time 10 Minutes</p> <p style="text-align: center;"><u>COUNCIL BUSINESS</u></p>	23 - 30
10			<p>CHILDREN'S SERVICES PERFORMANCE REPORT</p> <p>To receive and consider the attached report of the interim Director of Children's Services</p> <p>Time – 10 Minutes</p>	31 - 52
11			<p>DATE, TIME AND VENUE OF NEXT MEETING</p> <p>Thursday, 21 October 2010 in the Civic Hall at 4.00 p.m.</p> <p>MAP TO TODAY'S VENUE</p> <p>Richmond Hill Primary School</p>	

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EAST (INNER) AREA COMMITTEE

THURSDAY, 17TH JUNE, 2010

PRESENT: Councillor G Hyde in the Chair

Councillors A Hussain, A Taylor, R Brett,
R Pryke, B Selby, V Morgan and
K Maqsood

CO-OPTED MEMBERS S Covell, M Dean and R Manners

94 Election of Chair

The report of the Chief Democratic Services Officer informed Members of the arrangements for the annual election of the Area Committee Chair. It was reported that a nomination had been received in support of Councillor Graham Hyde to take the Chair for the 2010/11 Municipal Year.

Following a show of hands, it was

RESOLVED – That Councillor Graham Hyde be elected as Chair of the East Inner Area Committee for the 2010/11 Municipal Year.

95 Declaration of Interests

There were no declarations of interest.

96 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor R Grahame and Mr P Rone, Co-opted Member.

97 Open Forum

The agenda made reference to the provision contained in the Area Committee Procedure rules for an Open Forum Session at each ordinary meeting of an Area Committee, for members of the public to ask questions or to make representations on matters within the terms of reference of the Area Committee.

A member of the public addressed the Area Committee with concerns regarding the condition of the old library building on York Road. Contact had been made with Council officers regarding this in November 2009 when assurances were given that emergency repairs would be carried out, but these had not been carried out. The building was no longer secured and

access could easily be made which raised concerns over safety. The following questions were asked:

- Why could the Council use powers to act on similar building at Armley (Mike's Carpets) and not York Rd?
- Could it be recategorised as a Priority B site?
- Can immediate repairs be carried out to the roof?

It was reported that Area Management would pursue this query with Planning/Conservation officers.

98 Minutes

RESOLVED – That the minutes of the meeting held on 25 March 2010 be confirmed as a correct record.

99 Community Charter Promises and Wellbeing Update Report

The report of the East North East Area Manager provided Members with an update on the progress against the 33 promises in the Community Charter for 2010-11. It included details of schemes developed in support of the Community Charter priorities. It also presented information on the Wellbeing revenue expenditure in order to monitor its use.

In brief summary, the following issues were discussed:

- Members attention was brought to the progress against promises as outlined in the report.
- It was reported that the 33 promises outlined in the Charter were all on track and progress was detailed in Appendix A of the report.
- The well being budget update and match funding.
- The provision of local employment opportunities for local people.

RESOLVED: That the following be noted:

- a) Progress on the delivery of Community Charter priorities (appendix A)
- b) Commissioned schemes detailed in paragraphs 8 – 12
- c) The Area Committee forward plan (appendix B)
- d) The summary of spending commitments (appendix C)

100 Priority Neighbourhoods

The report of the Director of Environment and Neighbourhoods provided the Area Committee with the following:

- Outline 2010/11 Neighbourhood Improvement Plans that set out key priorities for the development of actions to address inequalities in the

Burmantofts, Gipton, Harehills, Richmond Hill and Seacroft priority neighbourhoods for approval

- a proposed framework to develop new local delivery and accountability arrangements in the priority neighbourhoods as part of the overall community engagement strategy for Inner East.

RESOLVED:

- (a) That the outline 2010/11 Neighbourhood Improvement Plans (NIPs) for the Burmantofts, Gipton, Harehills, Richmond Hill and Seacroft priority neighbourhoods; specifically the top priorities identified in paragraph 9 (with the addition of Crime/ASB as a priority for Gipton), be approved.
- (b) That the intention to develop action plans which tackle the top priorities and relevant Area Delivery Plan promises through local ward members and the new Community Leadership Teams and report progress to future Area Committee meetings be noted.

101 CCTV Report - for Leeds City Council Community Safety CCTV Service in East (Inner) Area Committee

The report of the Director of Environment and Neighbourhoods highlighted the services provided by Leeds City Council Community Safety CCTV to demonstrate the effectiveness of the service in reducing the fear of crime and facilitating the apprehension and detection of offenders in areas covered by both mobile and fixed CCTV cameras. Cost details were appended to the report.

In brief summary, the following issues were discussed:

- CCTV costs across Inner East Leeds
- Future CCTV provision
- CCTV provision in Seacroft and Bellbrooks

RESOLVED – That the report be noted

102 Appointments to Outside Bodies

The report of the Chief Democratic Services Officer outlined the procedures for Council appointments to outside bodies, and the Committee was requested to consider and appoint to those bodies listed at Appendix 2 and referred to in Paragraphs 14-33 of the report.

RESOLVED – That the following appointments be made, subject to Councillor A Taylor's agreement to accept the appointment to the Chapeltown Citizen Advice Bureau:

Outside Body	Name	Review Date
Chapelton Citizen Advice Bureaux	Councillor A Taylor	June 2011
Richmond Hill Elderly Aid	Councillor R Pryke	June 2011
East North East ALMO Area Panels	Councillor R Pryke Councillor V Morgan Councillor K Maqsood	June 2011
Divisional Community Safety Partnership	Councillor B Selby	June 2011
Area Children's Partnership	Councillor V Morgan	June 2011
Area Health & Wellbeing Partnership	Councillor R Brett	June 2011
Area Employment, Enterprise & Training Partnership	Councillor G Hyde	June 2011

103 Area Committee Roles for 2010/11

This report of the Director of Environment and Neighbourhoods presented the Area Committee with a summary of their Area Functions and Priority Advisory Functions for 2010/11. As there were no significant changes proposed to the functions agreed by the Executive Board for 2009/10, it was agreed that this approval is to be rolled forward to 2010/11.

RESOLVED – That the summary of approved Area Functions and designated priority functions for 2010/11 which are appended to this report be noted.

104 Inner East Community Engagement Strategy

The report of the East North East Area Manager presented for approval a proposed new Community Engagement Strategy, "Working Together", for the Inner East Area Committee for 2010/11.

The proposal had been updated following discussion at the previous Area Committee meeting to better explain the role of the proposed Community Leadership Teams and how it is proposed to strengthen the links between residents and the business of the Area Committee.

The report asked the Area Committee to appoint Chairs for each of the new Community Leadership Teams, subject to approval by the Council's Member Management Committee.

Members attention was brought to the following areas:

- The proposals would empower local residents who became involved and strengthen their links of working in conjunction with front line staff.
- Local residents would maintain the ability to hold the Council and its partner agencies to account.
- Better alignment with the Police and Community Together (PaCT) meetings would be provided.

- It was proposed that there would be 5 Community Leadership Teams (CLTs) – one for each priority neighbourhood area.
- Proposals for a two stage structure to Community Leadership Team (CLT) meetings – the full meeting held in public, with the second part of the meeting encouraging public debate on a key issue and to incorporate a “have your say” item.

In response to Members comments and questions, the following issues were discussed:

- Concern regarding the structure of the CLT meetings.
- Concern as to how the core membership of CLTs would be recruited to
- That the proposals as presented could be seen as a ‘top down’ rather than ‘bottom up’ approach to engagement.
- Cost of community engagement

In response to the concerns expressed, it was reported that the intention was to give a greater voice and role to local residents in supporting the business of the Area Committee. Members discussed differing options for establishing Community Leadership Teams.

The proposal to cease the role of co-optees on the Area Committee was discussed. There was agreement that this was premature and time was needed for the Community Engagement Strategy to be embedded and the effectiveness of the new CLTs to be assessed.

RESOLVED –

- (a) That the content of the report be noted, including the agreement between partner agencies to provide greater support and attendance at public Police and Community Together (PaCT) meetings (as set out in appendix B)
- (b) That the ‘Working Together’ community engagement strategy for 2010/11 be approved.
- (c) That the Area Management Team work with Killingbeck & Seacroft and Gipton & Harehills Ward Members on establishing a CLT for their priority neighbourhoods based on the framework set out in the strategy. Further discussion to be held with Gipton & Harehills Members at their next Ward Member meeting.
- (d) The implementation of CLTs in Burmantofts & Richmond Hill to be delayed to allow the Area Committee to assess the effectiveness of operation in Killingbeck & Seacroft and Gipton & Harehills.

105 North East Divisional Community Safety Partnership Annual Report

The report of the North East Divisional Community Safety Partnership provided Members of the Area Committee with an overview of the performance of the North East Divisional Community Safety Partnership and ward based Neighbourhood Policing Teams. It also included details of the key initiatives that had been delivered in local communities to reduce crime

Draft minutes to be approved at the meeting
to be held on Thursday, 23rd September, 2010

and disorder. The report focussed upon the period 1st April 2009 to 31st March 2010

The Chair welcomed Beverley Yearwood, Area Community Safety Co-ordinator and Superintendent Timothy Kingsman to the meeting.

It was reported that there had been a continued overall reduction in crime across Inner East Leeds and the current key focus was on reducing burglary of dwellings. Members attention was brought to other issues including the use of funds obtained under the Proceeds of Crime Act and Designated Public Places Orders.

In response to Members comments and questions, the following issues were discussed:

- Concern that public confidence had fallen in Burmantofts and Richmond Hill and perceptions in the area that crime had not fallen due to increased levels of anti-social behaviour.
- Increased anti-social behaviour in Gipton and Harehills.
- Concerns with alleygated areas – some areas being permanently locked, and new residents having difficulties obtaining keys.
- Concern regarding race hate crime – it was agreed to provide the Area Committee with figures relating to this.

The Chair congratulated Beverly Yearwood for being shortlisted for the National Council Worker of the Year award and thanked her and Superintendent Kingsman for their attendance.

RESOLVED –

- (a) That the report of the North East Divisional Community Safety Partnership be noted.
- (b) That Members continue to support the Divisional Community Safety Partnership in relation to prioritising and tackling Burglary Dwelling during 2010/11 through partnership work at neighbourhood level and the Area Delivery Plan.

106 Dog Control Orders

The report of the Director of Environment and Neighbourhoods sought feedback on the proposals to introduce Dog Control Orders in the City and inform committees of the consultation process with regards to these proposals.

The Chair welcomed Stacey Campbell, Health and Environmental Action Services, to the meeting.

Members were informed of the different kinds of Dog Control Orders available and those that it was proposed to introduce in Leeds, which included the following:

Draft minutes to be approved at the meeting
to be held on Thursday, 23rd September, 2010

- Areas where dogs must be kept on leads at all times;
- Areas where dog owners could be requested to keep their dogs on leads;
- Areas where dogs were to be excluded, and
- Limiting the number of dogs that can be walked by one person at any one time.

Fixed penalty notices would be issues where orders were contravened and prosecution would follow if the fixed penalty notices were not adhered to.

It was reported that the first phase of introducing the orders would include play areas and the second phase would include schools and playing fields. Members were asked to inform Stacey Campbell of any areas not included in the report.

In response to questions regarding the enforcement of the orders, it was reported that there were currently 23 dog wardens and technical officers across the City with powers to issue the fixed penalty notices. This would be increased to include all enforcement staff within Environment Action Teams, bringing the total staff across the City to approximately 90. Discussion was also to be held with West Yorkshire Police regarding the role of Police Community Support Officers.

RESOLVED – That the report be noted.

107 Closing Remarks

It was reported that this would be the last meeting of the East Inner Area Committee for Anna Turner, Area Management Officer as she was off to cover the North East Outer Area Committee. Members thanked Anna for her hard work and service to the Area Committee during the previous 6 years and she received a round of applause.

Thanks were also made to Councillor Selby for his work during the past 3 years as Chair of the Area Committee and to former Councillors Harington and Hollingsworth for their service.

108 Dates and Times of Future Meetings

Thursday, 23 September 2010
 Thursday, 21 October 2010
 Thursday, 2 December 2010
 Thursday, 3 February 2011
 Thursday, 24 March 2011

All meetings commence at 6.00 p.m. Venues to be confirmed.

The meeting concluded at 8.05 p.m.

Draft minutes to be approved at the meeting
 to be held on Thursday, 23rd September, 2010



Report of the East North East Area Manager

Inner East Area Committee

Date: 23 September 2010

Subject: Well-Being Fund

<p>Electoral Wards Affected:</p> <p>Killingbeck & Seacroft Gipton & Harehills Burmantofts & Richmondhill</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report provides an overview of spending to date, and presents for consideration a number of new project proposals requesting funding.

The Area Committee is requested to:

- Note the spend to date and current balances for the 20010/11 financial year;
- Note the awarding of small grants;
- Consider the following project proposals and approve where appropriate the amount of grant to be awarded;

Revenue

£ 9,800	Getaway Girls, Fusion Project
£ 1,800	Learning Partnerships, Inner East Extended Services Cluster Pantomimes;
£999	Harehills Healthy Living Group, Stop smoking campaign

Capital

£12,600	East End Park Removal of Road Closure Points;
£ 3,675	Eastdean Drive Car parking

- Approve the proposals for a wellbeing working group and agree membership of the group;

Purpose of this report

1. The purpose of this report is to provide details of the well being fund to the Area Committee, including details of new projects for consideration.

Background Information

2. Each of the ten Area Committees receives an allocation of revenue and capital funding. The amount of funding for each Area Committee is determined by a formula based on population and deprivation in each area which has been previously agreed by the Council's Executive Board.
3. The Area Committee wellbeing fund is used to commission activity and projects to support the promises in the community charter. Applications are also accepted from organisations in the local area who can demonstrate that their project supports the Community Charter promises. These projects are monitored quarterly on progress, with a final evaluation taking place when the project is completed.

Well being 2010/11

Revenue

4. The Well-Being revenue allocation for 2010/11 was originally £296,600. This was based upon a formula which determines that 75% of the available funding was split on a per capita basis and 25% based on the level of deprivation measured by the number of households in receipt of benefit. An additional amount was provided to Inner East, Inner West and Inner South to ensure they received resources equivalent to a deprivation weighting of 10%.
5. At its March 2010 meeting, the Area Committee agreed the following spending plan in order to ensure the delivery of Charter promises:

Existing commitments	95,000
Things to Do	33,000
Clean and Green	15,000
Local Economy	6,200
Learning for All	6,000
Safer Neighbourhoods	93,400
Community Life	26,000
Healthy Living	22,000
Total budget 2010/11	296,600

Small Grants

6. Community organisations can apply for a small grant to support small scale projects in the community. A maximum of two grants of up to £500 can be awarded to any one group in any financial year, to enable as many groups as possible to benefit. These are approved by ward members and funded from the Community Life budget heading.

7. The following small grants have been approved since the March Area Committee:
- **£500 – Football in the Community, Extended Services** (IE.10.03.SG) – 1.5 hours per week community football sessions in Gipton and Harehills for 8-13 year olds at Hovingham Primary School.
 - **£500 Leeds Gathering, Irish Arts Foundation** (IE.10.05.SG) – a ten day city wide celebration event, including Gipton and Harehills, to celebrate traditional Irish music, arts and cultural heritage through workshops and performances.
 - **£500 – New printer/scanner/copier and consumables, ALO¹ Tenants and Residents Association** (IE.10.08.SG) – purchase of equipment to support the work undertaken by ALO to promote the association, meetings, activities etc.
 - **£500 – St. Mary’s Church Centre, St. Mary’s Church** (IE.10.10.SG) - Yearly contribution to St. Mary’s Church to ensure the continuation of the valuable work undertaken at the centre, including Zest, Touchstone and Teen Challenge.
 - **£500 – Zest Healthy Living for Life, Urban Sports** (IE.10.15.SG) – Provision of sporting activities during summer evenings targeting locations of high anti-social behaviour in East End Park and Seacroft, promoting healthy lifestyles including healthy eating and activities.
 - **£500 – St. Vincent’s Community Café, St. Vincent’s Support Centre** IE.10.16.SG – Refurbishment of café due to recent move. Replacement of dated and worn furnishings. Café offers a wide range of community services from volunteering to adult education information.
8. Appendix A to this report shows spend to date and current balance for the revenue budget including the carry forward figure from 2009/10.

New Revenue Projects for Consideration

£9,800 - Getaway Girls, Fusion Project (IE.10.22.LGR)

9. Funding to support the project with group work costs, childcare provision, materials, visits, refreshments, transport, translation costs and sessional worker. The proposed project is to offer support for young women who are refugees and asylum seekers from Gipton and Harehills. The young women would be contacted through outreach work in the area to focus on women who feel isolated in the community. Local young women, trained as peer support workers would be involved offering individual support to build confidence and also a chance to develop friendships through group work. Opportunities to access other Getaway Girls services including Buddy Programme and visits to other local services. During their time in the project a photography display would be built up focussing on their journey to Leeds. A celebration event would be organised to share stories and celebrate their cultural identity and achievements.

¹ Ambertons, Lawrences and Oaktrees

10. Community Charter theme: Things to do.

£1,800 - Learning Partnerships, Inner East Extended Services Cluster Pantomimes (IE.10.24.LGR)

11. Funding to support 3 community pantomimes during December 2010 to encourage the involvement of local parents and families in the Inner East Extended Services Clusters. The tickets and promotion of the pantomimes would be done through local school, Children Centres and Extended Services for families in the area and would take place at local schools or community venues. Involved (Volunteering for young people aged 16-24) have expressed an interest in organising volunteer assistance.

12. Community Charter theme: Community Life

£999 - Harehills Healthy Living Group, Bangladeshi Community Stop Smoking Campaign

13. Funding to support a 'Stop Smoking campaign' in the Bangladeshi Community of Harehills. Statistics show that Bangladeshi men are at the highest risk of developing significant ill health due to tobacco use than any other group in the city. The project aims to:

- Raise awareness of the short and long term benefits of stopping smoking to self and family members and friends;
- Improvement in lifestyle due to improve health from stopping tobacco use;
- Improvement in lifestyle due to giving up the costly activity of smoking;
- Improve knowledge of the Leeds stop smoking service and other advice centres.

14. The funding is to cover the cost of printing leaflets, in Bengali, and to provide an afternoon of conversation and presentation (including refreshments) to an established men's group at the Bangladeshi Centre.

15. Harehills Healthy Living group is a multi-agency group focusing on improving health in Harehills. The budget holder for this project will be Feel Good Factor.

16. Community Charter theme: Healthy Living

Capital

17. For 2010/11 the intention was to allocate an amount of £20,000 capital to each area committee. However due to the withdrawal of the LPSA² Reward Grant this additional capital is no longer available. Appendix B to this report sets out details of the current balances for the capital allocation.

New Capital projects for consideration

East End Park Removal of Road Closure Points

18. Local residents have asked for three road closure points along East Park Drive at East Park Mount, Charlton Road and Glensdale Drive to be

² Local Public Service Agreement

removed and replaced with alternative traffic calming measures. Following consultation with residents Highways are proposing a scheme to replace the closure points with road humps.

19. The area is a priority for the Richmondhill Tasking Team because it is an anti-social behaviour hotspot. The tasking team are of the view that removing the road closure points would be beneficial to the area in helping to resolve the anti-social problems in this location.

20. The cost of the scheme is:

Removal of existing closure points	7,500
Installation of road humps	15,000
Signing and lining	800
Staff costs	5,825

21. Staff costs will be covered by highways, and a further £4000 will be contributed from Richmondhill Tasking budget, leaving a cost of £19,300 to be identified. Members are asked to consider using the remainder of the capital allocation for Burmantofts & Richmondhill (£12,600) to fund this scheme. Richmondhill Tasking team will be approached to increase the contribution to £10,700 make up the shortfall.

Eastdean Drive Car parking

22. At the March 2010 Area Committee meeting members approved an amount of £12,000 for a scheme to construct ten car parking spaces at Eastdean Drive. The project has now been costed and will cost £15,675. Therefore an additional £3,675 is required for this scheme.

23. A second scheme approved at the 2010 Area Committee was a residents' car parking scheme for Lyme Chase. £10,000 was approved and the actual cost of the scheme will be £5000. Therefore the additional costs for Eastdean Drive can be covered from the underspend on this scheme.

24. The area committee is asked to approve the use of the underspend from Lyme Chase to fund the additional costs of £3,675 for Eastdean Drive.

Wellbeing fund working group

25. Following discussion with the area committee chair and area manager, it is proposed to establish an area committee working group to consider future wellbeing spending.

26. The working group will consider proposals and applications for spend of the wellbeing fund in detail. The group will have the opportunity to discuss proposals with applicants and officers, as appropriate, before making summary recommendations to the Area Committee.

27. The working group will make recommendations to the area committee on allocating funding to projects within the framework of the annual spending plan which supports the community charter (referred to in paragraph 7 of this report).

28. In future years the working group will take responsibility for formulating the recommendations to area committee for the annual spending plan.
29. Membership of the working group will comprise of three ward members, one from each ward. The group will be supported by the area management team.

Implications For Council Policy and Governance

30. Area Delivery Plans cover local priorities for well being spend and these are linked to the Leeds Strategic Plan outcomes and improvement priorities.

Legal and Resource Implications

31. The Area Committee has delegated responsibility for taking of decisions and monitoring of activity relating to utilisation of well being budgets within the framework of the Council's Constitution and in accordance with Local Government Act 2000.

Conclusions

32. The well-being fund provides financial support for projects in the Inner East Area which support the priorities of the Area Delivery Plan.

Recommendations

33. The Area Committee is requested to:
 - Note the spend to date and current balances for the 20010/11 financial year;
 - Note the awarding of small grants;
 - Consider the following project proposals and approve where appropriate the amount of grant to be awarded;

Revenue

£ 9,800	Getaway Girls, Fusion Project
£ 1,800	Learning Partnerships, Inner East Extended Services Cluster Pantomimes;
£999	Harehills Healthy Living Group, Stop smoking campaign

Capital

£12,600	East End Park Removal of Road Closure Points;
£ 3,675	Eastdean Drive Car parking

- Approve the proposals for a wellbeing working group and agree membership of the group;

Background Papers

Area Functions Schedule Report July 2010

Inner East Well Being Budget 2010-11 - Revenue

Things to Do		Amount
	Mobile Play in Harehills	1,225.13
	K&S Ward Youth Service Activities (March 2011)	4,896.00
	BRH Ward Youth Service Activities (March 2011)	5,000.00
	G&H Ward Youth Service Activities (March 2011)	5,000.00
	Gipton Juniors Football Club	1,996.00
	Sports Development	3,726.00
	Street Work Soccer	2,000.00
Total Budget for Theme		34,225.13
Total Spent/Committed		23,843.13
Total Remaining		10,382.00

Clean & Green		Amount
	Fuel Poverty	3,000.00
	Community Payback 2010	15,000.00
Total Budget for Theme		18,000.00
Total Spent/Committed		18,000.00
Total Remaining		-

The Local Economy		Amount
	Leeds Credit Union - Harehills & Chapeltown JSC (TBC)	10,000.00
	World of Work (not commissioned yet)	3,600.00
	Youth Offending Bicycle Reparation Project	2,600.00
Total Budget for Theme		16,200.00
Total Spent/Committed		16,200.00
Total Remaining		-

Learning for All		Amount
Total Budget for Theme		6,000.00
Total Spent/Committed		-
Total Remaining		6,000.00

Safe Neighbourhoods		Amount
	CCTV Costs	14,109.76
	Burmantofts & Lincoln Green Tasking Team	12,792.00
	Richmond Hill Tasking Team	16,611.00
	Harehills Tasking Team	12,700.00
	Gipton Tasking Team	12,655.00
	Killingbeck & Seacroft Tasking Team	28,709.00
	Gipton Preventative Tasking Team	5,000.00
	Harehills Automatic Gate Closers (Gough & Kelly)	4,800.00
	Seacroft DPPO Public Notice & Signage	2,806.44
	Domestic Violence Father's Day Event	500.00
	Domestic Violence	2,900.00
	Burglary Reduction	10,000.00
Total Budget for Theme		134,476.01
Total Spent/Committed		123,583.20
Total Remaining		10,892.81

Community Life		Amount
	Consultation & Community Events & Galas	12,000.00
	Small Grants	4,708.00
	Community Centres Budget	31,000.00
	East Leeds FM Radio Q3 & Q4 Payments	2,000.00
	Volunteer Thank You Event 2010	2,000.00
	Community Charter 2010 - Design Costs	122.50
Total Budget for Theme		59,417.69
Total Spent/Committed		51,830.50
Total Remaining		7,587.19

Healthy Living		Amount
	Body & Soul Project - Women's Health Matters	4,179.55
	Learning Partnerships Mind, Body & Spirit Health Programme (Q2 & Q3)	2,000.00
	BTCV Garden to Eat	9,000.00
	Teen Pregnancy - Women's Health Matters	1,054.00
	Zest Healthy Families	2,000.00
	Older Peoples Project (no firm projects organised)	4,000.00
	Healthy Lifestyle Project (no firm projects organised)	3,000.00
Total Budget for Theme		26,179.55
Total Spent/Committed		25,233.55
Total Remaining		946.00

Getting Around		Amount
	Skelwith Walk Parking Scheme (08/09 Underspend - K&S)	23,107.00
Total Budget for Theme		23,107.00
Total Spent/Committed		23,107.00
Total Remaining		-

Staff Costs	
Neighbourhood Managers - contribution to 2 posts manage 5 priority areas	70,000.00
Total Budget for Theme	70,000.00
Total Spent/Committed	70,000.00
Total Remaining	-

GRAND TOTAL	351,797.38
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Budget 2010/11	296,600.00
carry forward 2009/10	90,006.88
Total budget 10/11	386,606.88
Actual Spend & Commitments	351,797.38
Budget Remaining	34,809.50

Inner East Wellbeing capital budget

Killingbeck & Seacroft Ward		£k
Total budget		268.00
Year	Project	
2004-07	CCTV Cameras In Seacroft	22.2
2004-07	Boggart Hill Crescent Off Street Parking	43.6
2004-07	St Teresas Crossgates	20.0
2004-07	Dib Lane Security Gates	2.0
2004-07	Wyke Beck Fencing Scheme	4.7
2007/08	Seacroft access point	37.5
2007/08	Malham Close parking	7.5
2008/09	Fearneville Close parking	20.0
2009/10	Monkswood parking	27.0
2009/10	Asket Ave. parking	18.0
2009/10	Skelwith Walk parking	19.6
2009/10	Contribution to Wyke Beck Valley	3.5
2010/11	Lyme Chase Residents Parking	10.0
2010/11	Dennis Healey Centre improvements	10.0
Total spent		245.6
Balance		22.4

Inner East Area Committee Wellbeing capital budget

Burmantofts and Richmond Hill		£k
Total budget		268.00
Year	Project	
2004-05	Traffic Improvements Cross Green Lane	8.7
2005-06	Sinking Paths In All Saints Park	4.9
2005-06	Street Lights in Bellbrooks car park (Highways)	10.0
2004-07	Red Road Allotments	5.0
2005-06	Minor Resurfacing Works At Nowell Mount	2.0
2005-06	Richmond Hill Environmental Project	40.0
2005-06	East End Park Fencing	9.0
2006-07	Copperfields Sports Field Lights	6.3
2006-07	Harehills Pk fencing (contribution)	3.6
2006-07	Nowells Alleygating Scheme	4.3
2006-07	Osmonthorpe Alleygating	4.1
2008-09	Red Road Allotments	5.9
2008-09	ELHFA Security Shutters	3.1
2008-09	Clarks Bin Yards	39.0
2008-09	St.Philips Hall roof	11.0
2008-09	Richmond Hill POS	12.0
2008-09	Torres CCTV	10.0
2009-10	Cromwell Hights recycling	2.5
2009-10	Ivy Street POS	12.0
2009-10	Cross Green alleygates	15.0
2009-10	Osmonthorpe Allotments	2.0
2009-10	Scargill alleygates	3.7
2009-10	Contribution to Wyke Beck Valley	3.5
2009-10	Paths in East End Park	30.0
2009-10	East Leeds Amateur Rugby changing facilities	10.0
Total spent		257.6
Balance		10.4

Inner East Wellbeing capital budget

Gipton and Harehills		£k
Total budget		268.00
Year	Project	
2005-06	Street Lights in Bellbrooks car park (Highways)	10.5
2005-06	Lunans' Community Safety Scheme	27.6
2006-07	Fencing at Hovingham Primary	21.0
2006-07	Fencing in Harehills Park	10.7
2007-08	South Gipton CC	6.5
2007-08	Gipton waymarkers	7.0
2007-08	Bayswater Binyards	30.0
2008-09	Roundhay cricket wickets	7.1
2008-09	Bayswater Binyards shortfall	7.0
2008-09	Portable goals - Gipton Juniors	2.1
2007-08	Foundry Drive community gardens	2.6
2009-10	Oak Tree play park	20.0
2009-10	Gipton memocams	2.4
2009-10	Alleygates - Hovingham and Dorsets	37.1
2009-10	Compton bin yards	45.0
2009-10	Contribution to Wykebeck Valley	3.5
Total spent		240.1
Balance		27.86

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Agenda Item:

Originator: Stuart J. Byrne

Tel: 0113 2145875

Report of the Director of Environment and Neighbourhoods Directorate

Meeting: Inner East Area Committee

Date: 23rd September 2010

Subject: Inner East Community Centres Update Report

Electoral Wards Affected: ALL <input checked="" type="checkbox"/> Ward Members consulted (referred to in report)	Specific Implications For: Equality and Diversity <input type="checkbox"/> Community Cohesion <input type="checkbox"/> Narrowing the Gap <input type="checkbox"/>	
Council Function <input type="checkbox"/>	Delegated Executive Function available for Call In <input checked="" type="checkbox"/>	Delegated Executive Function not available for Call in Details set out in the report <input type="checkbox"/>

Executive Summary

The management of Community Centres became a delegated function of Area Committees in 2006-07. Delivering the Community Centres function in the current financial climate will be difficult, with budgets under increasing pressure over the next few years.

This report updates the Inner East Area Committee on progress to date with the ongoing work to develop those community centres vested with Environment & Neighbourhoods within Inner East Leeds and highlights a number of issues facing these centres.

The report also seeks approval to reconvene the Community Centre Working Group and nominate membership to it. This will enable the Area Committee to consider some of the more complex issues facing the portfolio and allow the development of an overall strategy for the community centres in Inner East Leeds.

Purpose of This Report

1. The purpose of this report is:

To update the Area Committee on the ongoing work to develop those community centres vested with Environment & Neighbourhoods within Inner East Leeds and highlights a number of issues facing these centres.

2. The report also seeks approval to reconvene the Community Centre Working Group and nominate membership to it.

Background Information

3. The Community Centres delegated function forms part of Leeds City Council's constitution, which provides the framework within which the council conducts its business and makes decisions. The constitution describes who is responsible for making decisions and how decisions are taken.

4. A detailed report outlining the delegation description was presented to all 10 Area Committees in October/November 2009. The delegation includes:

- The management of controllable revenue budgets
- Making investment decisions from their own Well Being budgets and applications for capital from the Councils Major Maintenance Fund
- Responsibility for setting charges and discounts for centres in their area within a common framework, and agree a schedule of charges for implementation.
- Allocating capital receipts arising from the disposal of a community centre to address category 1 (immediate) and 2 (essential) backlog maintenance on other Community Centres within the same area.

5. In addition, Area Management Teams on behalf of the Area Committees were given responsibility for the following functions:

- Liaising with users, user groups, Members and Area Committees on issues relating to centres in their area
- Developing proposals for re-shaping the portfolio
- Developing capital schemes and funding packages
- Monitoring the service level agreement for centres in their area and capital and revenue budgets
- Ensuring that leases and licenses are in place and reviewed periodically
- Developing, implementing and overseeing the administration of a new schedule of pricing and discounts for centre usage

Update on Inner East Area Committee Portfolio

6. Below is a summary of the current position and the work undertaken so far with those community centres vested with the Inner East Area Committee.

Alston Lane Community Centre

7. A management/user group has been established to help develop Alston Lane Community Centre. We have also been able to attract some inward investment into this centre from a number of ENEHL contractors, who have fitted a new kitchen and a

number of new windows. The centre has also been decorated throughout. The ultimate aim is to develop sustainable use of the centre, with the management group taking over responsibility of its day to day running.

Bangladeshi Community Centre

8. A management committee of local community members has been established who have, as of April 2009, taken over the running of the centre. However they are also requested additional support from Leeds City Council to help them through the first couple of years of start up. Area Management, the Neighbourhood Services Team and the management committee have been working together to determine what further support is required.

Cross Gates Community Centre

9. Discussions took place with Children's Services to determine whether Cross Gates CC could form part of the proposals for Phase 3 Children's Centre development in the area. This however was not seen to be an option. There is moderate use of this centre and it causes few problems, so it was agreed that the focus on this centre was not pressing. However, with the recent cancellation of a number of bookings, it is recognised that we now need to develop a future strategy for the centre.

Ebor Gardens Community Centre

10. Is a well used centre and is also a base for the Youth Service in Burmantofts & Richmond Hill. In late 2009 the B&RH Ward Members indicated that they would like to see their £40k of Ward Based Initiative money invested in this centre. Corporate Property Management were asked to work up a scheme and also agreed to put in a similar amount to undertake backlog maintenance. This work has now been completed and has provided large scale renovation of the building, including: new roof; new toilets; new windows; décor throughout. This has been well received by users.

Harehills Place Community Centre

11. Harehills Place is in a very poor state of repair and is currently closed on Health and Safety grounds. It was suggested that the insurance money from the Pakistani Centre fire could be spent on bringing Harehills Place up to a decent standard. However, Corporate Property Management have advised that to upgrade the building in the current format would not be financially or operationally viable. It would cost in the region of £500,000 in order to address the outstanding maintenance issues, but this would be basic repairs to bring the building up to a safe standard. It would not provide for any remodelling of the centre which would be needed to make the building fit for purpose.
12. Since this assessment was made, a site visit was undertaken on 12 November 2009 by the Health & Safety Officer for Environment and Neighbourhoods. This visit raised grave concerns about ongoing use of the building and identified items such as fire risks; fire escape routes; electrical hazards; internal roof; internal walls; Legionella; flooring; DDA compliance. Given the serious nature of the concerns raised and the Council's duty of care to its users, a decision was made to cease use of this building with immediate effect. Users were informed of this and were offered assistance in identifying alternative venues for their delivery. The building was then closed until a decision on its future could be made. Since the closure of the centre, a number of potential buyers have come forward and expressed an interest in purchasing this centre.

13. As Harehills Place Community Centre falls under the delegation of the Inner East Area Committee, approval for permanent closure on health & safety grounds and agreement to dispose was sought. This was considered by the Area Committee in February 2010. Its view, given the buildings current state, was that to upgrade the building in the current format would not be financially or operationally viable. However, it requested an options paper be worked up for providing alternative community provision in Harehills as, having recently passed both the Pakistani and Bangladeshi Centres to local groups, disposing of a third centre may appear as if Leeds City Council is withdrawing its community provision within the area.
14. The current position is that while the building remains closed, Leeds City Council is still incurring a cost for maintaining it. It is unlikely that sufficient funding can be found to bring the building back into use and there is outside interest for the purchase of the building. The options paper is currently being worked up and will be subject to discussion at the Community Centre working group (referred to later in this report) with proposals for the future of the building being brought to the next Area Committee.

Henry Barran Community Centre

15. Work is currently ongoing to rationalise the current usage of space within the centre, ensuring that relevant leases and lettings are in place for users. A letting arrangement is currently in place for Families Forward, a voluntary group working with the courts to provide a supervised contact for children and parents. Similar contracts are being looked at for other organisations using the centre as an office base. There are a number of large scale maintenance issues that need to be resolved within the centre. As these require large amounts of funding, these are currently in abeyance pending a review of council funding. This has led to a local perception that Leeds City Council are planning to withdraw from the centre. To counter this view, Area Management aim to establish a management/user group, to help take forward the development of the centre and promote better usage. Discussions are also ongoing with Children's Services as to the future of Children's Centre provision on the site.

Kentmere Community Centre

16. A management/user group has been established to help develop Kentmere Community Centre. The ultimate aim is to develop sustainable use of the centre, with the management group taking over responsibility of its day to day running. There are currently a number of groups that have expressed a possible interest in use of office space within the centre. These are currently being investigated. Funding of £37,500 was also identified through the Area Committee to invest within the centre. Corporate Property Management were asked to work up a scheme for refurbishing the centre. This work has now been completed and has provided large scale improvements to the building.

Lincoln Green Youth Base

17. Is generally used by the Youth Service in Burmantofts & Richmond Hill. There has been moderate use of this centre and it has caused few problems, so it was agreed that particular focus on this centre was not pressing. However, with a drop in use over the last year, it is recognised that we now need to develop a future strategy for the centre. It has also been raised with Youth Service as to why this centre was transferred to Neighbourhoods & Housing as it is primarily a base for youth delivery.

Nowell Mount Community Centre

18. The centre is generally in a good state of repair and has been decorated throughout in the last year. Work is currently ongoing to promote increased usage by a number of

local community groups. However, due to its limited size, increased usage is beginning to create capacity issues.

Richmond Hill Community Centre

19. The centre is very well used and Richmond Hill Elderly Action is based out of it. Further use of the centre by adult social services is also being explored for work with elderly people. How this would impact on the day to day management of the centre remains to be established. Richmond Hill Community Centre poses a strong opportunity for the Area Committee as a Capital investment of £250,000 had been identified to refurbish and extend the building. Corporate Property Management have been looking at what could be done with this money. However, this work is currently in abeyance due to a review of Leeds City Council finance.

Shantona Community Centre

20. Shantona Women's Group are the sole occupiers of this centre but all cost are currently being met by Environments & Neighbourhoods. This has led to discussions as to whether Shantona would like to take on a formal lease for the building. They have expressed an interest but are currently experiencing funding difficulties. Shantona Women's Group have secured £100,000 to extend the building and provide childcare facilities, which should increase their future viability. This funding however does not cover the full cost of the work and Shantona are currently trying to identify additional resources, in order to commence the work.

South Gipton Community Centre

21. Is mainly used by the Youth Service, with some Children's Centre use and is in a very poor state of repair. At the February 2010 Inner East Area Committee, it was agreed to declare the building surplus to requirements and support the asset transfer of South Gipton Community Centre to GIPSIL. The aim was to enable them to access the Community Builders Fund (CbF). Using this funding GIPSIL proposed to rebuild the centre to provide a multi-functional community centre from which they would deliver their support services and work in partnership with complimentary agencies such as Youth Service and to deliver appropriate additional support services to the local community. Unfortunately, due to the current economic climate, GIPSIL have decided to withdraw their CbF application to focus on their core business. This means that there is no future strategy for South Gipton Community Centre.
22. Given the poor state of the centre and that it is unlikely that sufficient funding can be found to bring the building back into a decent state, the Area Committee is asked to confirm that South Gipton Community Centre is still surplus to Area Committee requirements. The Community Centre Working Group would then be requested to work with users of the building to identify alternative provision for young people currently accessing this centre.

Development and Use of Community Centres

23. The Area Committees may wish to consider a range of options available to enhance the community centre service:
- Investing in centres through their Well-being fund, to improve the fabric of buildings
 - development of a marketing strategy to promote centres to users who do not access them currently
 - rationalization of centres so that resources can be directed at centres most used

- asset transfer, through sale or lease, to voluntary / community / faith groups who are better equipped to deliver services that meet local need

Community Centre Working Group

24. The Inner East Area Committee established a working group to look at a long term strategy for the development and use of community centres in inner East Leeds. It has delegated powers to act on behalf of the Area Committee and the policies and strategies developed by the group are brought back to the Area Committee for final approval. This group however has not met for some time and since the last Local Election, two members of the group no longer sit on the Area Committee.
25. Given the number of Community Centres that the Inner East Area Committee are responsible for and the range of issues outlined above which face these centres, it is recommended that the working group be reconvened and be constituted as follows:
26. Membership:
The Area Committee Chair plus one Elected Member from each ward
A representative from: Area Management;
Corporate Property management;
Neighbourhood Services Team – in attendance to provide professional advice.
27. Aim:
To put forward a long term strategy for the development and use of community centres in Inner East Leeds. These may include proposals for:
- Continued direct management by the Area Committee
 - Formation of management/user committees and transfer to them of all management responsibilities
 - Establishment of a lead user and transfer to them of management responsibilities
 - Transfer of assets to outside bodies
 - Leasing of centres to outside bodies
 - Disposal/sale of assets and use of resulting capital receipts
28. The Working Group shall meet as necessary and will report back to the Area Committee.
29. The Area Committee will need to approve all final decisions.

Equality Considerations

30. There is a perception that some centres are only accessible to some sections of the community. All centres need to demonstrate that they comply with the Council's equality commitments. This applies to both directly managed centres and leased centres. Advice and guidance and appropriate monitoring procedures need to be developed and implemented to better address this issue. This work will be incorporated within the centre action plans as they are developed.

Implications for Council Policy and Governance

31. The community centre issues detailed in this report comply with agreed Council policy and governance arrangements.

Legal and Resource Implications

32. The Community Centres delegated function allows the Area Committees to retain revenue savings which are made within the financial year, to enable them to deliver on their investment priorities, as identified within their local action plans or Area Delivery Plan.

Conclusions

33. As can be seen from this report, there are a number of critical decisions that need to be made by the Area Committee in order to progress work on the community centres portfolio within Inner East Leeds. In order to progress this work it is recommended that the Area Committee reconvene the Community Centre Working Group and that they consider the findings that have been set out in this report. The committee is therefore requested to note the content of this report and support the recommendations set out below.

Recommendations

34. The Inner East Committee is asked to:
- Agree the content of this report and to comment on any issue raised.
 - Reconvene the Community Centre Working Group and nominate membership to it.
 - Confirm that South Gipton Community Centre is still surplus to Area Committee requirements.

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Report of the Interim Director of Children’s Services

Inner East Area Committee

Date: 23 September 2010

Subject : Children’s Services Performance Report

Electoral Wards Affected:
All

N/A Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function Delegated Executive Function available for Call In Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

To provide the Inner East Area Committee with various Children’s Services performance data disaggregated at Area Committee or Ward level.

1.0 Purpose Of This Report

- 1.1 The purpose of this report is to provide the Area Committee with performance data relating to Children’s Services.
- 1.2 To provide information on the performance data to be provided at the January cycle of meetings.
- 1.3 To provide information on progress and activity that has taken place to improve safeguarding arrangements across the city during 2009-10.

2.0 Background Information

- 2.1 Following the last performance report that was presented in February 2010 an approach was developed and agreed with Locality Enablers which incorporated the feedback from the various Area Committee meetings. It was agreed that performance reports would be presented twice a year – January and September. The report to be taken to the September cycle of meetings would include data covering:

- **Looked After Children (LAC)** - Numbers of LAC - by Ward, 31st March 2010 position
- **Assessments**
 - **NI 68:** percentage of referrals to children's social care going on to initial assessment – by Ward and latest quarterly information available
 - **NI 59:** percentage of initial assessments for children's social care carried out within 7 working days of referral - by Ward and latest quarterly data available
 - **NI 60:** percentage of core assessments for children's social care that were carried out within 35 working days of their commencement - by Ward and latest quarterly data available
- **CAF data**
- **NEET** (end of year figure for NEET as well as the latest monthly figure available)
- **Not Known** (latest monthly figure available).

2.2 The report to be taken to the **January cycle of meetings** will include data covering:

- **attainment (NI 75** Proportion of pupils in schools maintained by the authority achieving five or more GCSEs at grades A*-C or equivalent, including English and Maths; and **NI 76** - Reduction in number of schools where fewer than 55% of pupils achieve level 4 or above in both English and Maths at KS2)
- **absence / attendance**
- **exclusions**
- **Ofsted judgements** (Inspection reports published on the Ofsted website – latest data available).

2.3 It is important to note that it is a relatively recent development to be able to provide Ward level performance information in this way. Therefore the data produced for this report will provide a baseline for comparisons for future years.

3.0 Activity To Improve Safeguarding

3.1 A number of activities to improve safeguarding have taken place over the first quarter of the year including:

- Work is ongoing to update existing documentation to more clearly explain thresholds for appropriate levels of support for children and young people across the wide spectrum of need. It is intended to provide this to the Children's Trust Board in September.
- The Practice Standards Manual has been distributed in social care and is in use. The manual sets out the standards of service delivery and details key practice issues to be covered to ensure those standards are routinely met. It provides a quick reference point for practitioners and managers. Training is provided to support implementation.
- Children and Young People's Social Care continue to implement the Practice Improvement Programme. As part of this a programme of audit is being developed that will see more than 1,000 files examined in October and November this year. In addition an ongoing audit process will be developed to ensure continued monitoring and improvement.

- The Interim Head of Safeguarding is working with key colleagues to progress the development of the Integrated Safeguarding Unit, ready for implementation in September.
- The Interim Head of Safeguarding is also overseeing the collection of intelligence on the child protection process. Once the collection of data is complete this will inform resource allocation and improvement activity.
- Children and Young People’s Social Care are also continuing to undertake an analysis of why a higher than average number of children and young people are subject to a child protection plan for two or more years in Leeds.

3.2 In addition, Councillor Blake will oversee a review of the Governance arrangements for Looked after Children with members of the Corporate Carers Group, using the Corporate Parenting toolkit and self assessment developed by the National Children’s Bureau. This will ensure the structures and systems that are in place to undertake Corporate Parenting responsibilities are in line with best practice and meet the criteria for excellence as outlined in Ofsted reports.

4.0 Numbers Of Looked After Children

4.1 The numbers of looked after children continue to rise as do the numbers of referrals made to Children and Young People’s Social Care. There is no evidence to suggest that thresholds for children entering local authority care are too low, and the continued rise seen in Leeds mirrors many other local authorities across the country. Since quarter four, 2009-10 the numbers of looked after children has increased by 19 as indicated in the table below (**disaggregated data for the numbers of looked after children by originating Ward can be found at Appendix 1**).

City-wide Position						
PI Ref.	Title	Frequency & Measure	Base-line	2009/10 Result	2010/11 Target	Q1 2010/11 result
LSP-HW2b(i) a	Number of looked after children (excluding unaccompanied asylum seekers)	Quarterly Numerical	1281 (07/08)	1362	Not Applicable	1381 provisional
LSP-HW2b(i) b	Number of children looked after - expressed as a rate per 10,000, excluding unaccompanied asylum seekers	Quarterly Rate	83.8 per 10,000 (07/08)	89.1 per 10,000	Not Applicable	90.7 provisional (child population is 152,200)

4.2 Work continues to be carried out to identify young people who are able to safely return to their families and to ensure appropriate levels of support are maintained following their rehabilitation. This has now been extended to include 16 and 17-year olds who are spending increasing amounts of time with their families and are able to be supported to return to the full-time care of their families. A HOSDAR (Head of

Service decision and review) Panel has been established and meets weekly. The panel considers any new requests for children and young people to be accommodated, or for care proceedings to be instigated. The Panel has met five times since the end of June 2010 and continues to meet weekly.

4.3 Further analysis is required in order to better understand the characteristics and trends relating to the looked-after population. This will involve looking at the demographics of looked after children and analysing which ethnic groups have a disproportionate number of children going into care.

5.0 Referrals To Children And Young People Social Care And Common Assessment Framework (CAF)

5.1 NI 68, the percentage of referrals to children’s social care going on to initial assessment can act as a proxy measure for several issues. For example higher levels of referrals going onto become initial assessments demonstrates that the wide range of referrers understand the thresholds of children’s social care and are referring appropriately. The national average is 66.5% based on all local authorities for 2008-09 (disaggregated data for the percentage of referrals to children’s social care going on to initial assessment by Ward can be found at Appendix 2).

City-wide Position						
Reference	Title	Frequency	Base- & Measure line	2009/10 Result	2010/11 Target	Q1 2010/11 result
NI 68	Percentage of referrals to children's social care going on to initial assessment	Annual %	56.8%	60.7% (provisional result)	70%	62.5% (6,763/10,817 = (rolling 12 month figure)

5.2 It is anticipated that several work streams will coalesce to impact on the number of inappropriate referrals to Children and Young People’s Social Care, allowing the Service to concentrate on those individuals who require their support.

5.3 The Children’s Screening Team, which is based at the Contact Centre has been fully operational since 29 April 2010. The team is tasked with distinguishing between Requests for Service (RFS) and referrals, ensuring the RFS are dealt with by other areas of Children’s Services. The team is now made up of 4 qualified social workers who are able to use their knowledge and experience to determine whether a call is a referral or RFS. This will cause the percentage of referrals going on to initial assessments to rise, but it is not yet clear how much of an impact this will have.

5.4 Changes to Electronic Social Care Recording System (ESCR) have also been implemented to improve the contact centre process, assessment process and the validation of data; this gives better controls, simplifies recording and generates better accuracy.

5.5 The Common Assessment Framework (CAF) is starting to be embedded and is a key part of delivering frontline services that are integrated, and are focused around the

needs of children and young people. The CAF is a standardised approach to conducting assessments of children's additional needs and deciding how these should be met. It can be used by practitioners across children's services. The CAF promotes more effective, earlier identification of additional needs, particularly in universal services. It aims to provide a simple process for a holistic assessment of children's needs and strengths; taking account of the roles of parents, carers and environmental factors on their development. Practitioners are then better placed to agree with children and families about appropriate modes of support. The CAF also aims to improve integrated working by promoting coordinated service provision.

- 5.6 The end of May saw in excess of 2160 CAFs initiated on the database with approximately two thirds open on the system, and one third closed at any one time. Currently, each month on average 90 CAFs are registered, 10 are closed and 50 multi agency meetings are regularly recorded, though holiday times do see a drop in activity.
- 5.7 An average 40 calls and 40 emails are received daily by the CAF Team with a further 50 emails outgoing relating to CAF activity, although this continues to increase. Processing CAF documentation, following up or amending information, seeking or providing advice or guidance effectively improves month on month. Data demonstrates that a majority of CAFs are initiated on White, British children and young people with other diverse ethnic groups represented in 25%. In 13% of CAFs the child or young person is identified by parents or lead professional as disabled.
- 5.8 58% have been undertaken with Males, 41% with females, and 1% on unborn children. The majority of CAFs on the system are for children in the 0-5 age groups making up 38% of CAFs. 29% are children within the 6-11 age group, 30% for young people 12 - 16 and 3% on young people aged 17+. The majority of CAFs have been registered by Early Years (24%) followed by Primary Schools (19%), Health, including Intensive Family Support Services (13%), Voluntary/third sector (12%), High Schools (13%), Education Leeds (9%), Best teams (3%), Extended Services (2%) and Youth Offending Service and Youth Service (2%).
- 5.9 During June, a total of 17 cases were forwarded to the CAF team from Children and Young People's Social Care, recommending that a common assessment be initiated on a child or young person. Of these, 5 now have a CAF in place. Early Years and health undertake the majority of assessments on 0-5 year-olds, Education Leeds and primary schools on 6-11 year olds and Education Leeds and high schools on young people of 12 and above. Third sector undertake assessments across the age groups. **A more detailed breakdown of the numbers of CAFs raised and completed at Area Committee level can be found at Appendix 5.**
- 5.10 Furthermore, Integrated Service Leaders, who work in localities across clusters, have been in place since February 2010, (roles realigned from within existing staff resources). Their role is to provide leadership to services and partner agencies across clusters to embed integrated working at a locality level. This includes promoting and embedding the CAF process and Intervention Panels which are in place to help support agencies to improve outcomes for children. In addition, there are 3 Children Leeds Panels which consider cases of children and young people with complex problems who are on the edge of care, and more recently those in care to see whether they can be supported to live with their families. Since the first panels met in January 2010 there have been 82 families referred with a total of 267 children and young people supported.

6.0 Initial Assessments By Children And Young People's Social Care

- 6.1 Performance for NI 59 - the percentage of initial assessments for children's social care carried out within 7 working days of referral - has steadily increased over the last five months, with the month of June being recorded at 84%. Furthermore, the result for quarter one 2010-11 was 80% which is a significant improvement on the same period last year when the result was 68.7% (**disaggregated data for the percentage of initial assessments for children's social care carried out within 7 working days of referral by Ward can be found at Appendix 3**).

City-wide Position						
PI Title	Frequency & Measure	Rise or Fall	Base -line	2009/10 Result	2010/11 Target	Q1 2010/11 Result
NI 59: Percentage of initial assessments for children's social care carried out within 7 working days of referral	Quarterly %	Rise	79.9 % (08-09)	61.2% (provisional result)	80%	80.0% (1,294/1,617) (Cumulative figure for Q1)

- 6.2 Current performance reflects the work that has been undertaken to develop capacity in iPerformer in ESCR (an interactive tool enabling the Service to download reports to assess how the indicator is performing, determine what work is outstanding and be made aware of any validation errors that need resolving). Utilising this information from Head of Service level down, has proved invaluable, as any small dips in performance can be quickly identified & addressed. The Children and Young People's Social Care Service has also been assessing performance at a team level to identify the issue of poorly performing teams and to share best practice of teams that perform strongly.
- 6.3 The consistent level of performance reflects the hard work that has been carried out to ensure that the Service met the June 2010 target of 72% as set out in the Improvement Plan. A range of work had been carried out to influence the performance of initial and core assessments including:
- Continued focus on referral audits and reviews of case files and analysis of performance management information is on-going to ensure timeliness is not at the expense of quality.
 - Consolidating the staffing arrangements in the Contact Centre and introduced processes to distinguish between Requests for Service and Referrals; changes to systems have been implemented and training was delivered throughout Q1 2010/11; monitoring impact will continue throughout the year.
 - Matching the 35 new social work staff starting in the next three months to Assessment and Care Management teams based on profiles of need. These new staff are predominantly newly qualified social workers who are just completing their qualifications.
 - Further attempts to recruit more Advanced Practitioners failed to attract suitable candidates; there are currently 13 advanced practitioners against the target of 25.

- Implementing the performance management framework; the on-line management information and the daily tracking of progress with trend analysis is informing social workers, team managers and senior managers that improved safeguarding is achievable and evidenced. It highlights potential delays and pressure points, allowing early intervention and risk reduction.

7.0 Core Assessments By Children And Young People’s Social Care

7.1 Performance for the month of June for NI 60 - Percentage of core assessments for children’s social care that were carried out within 35 working days of their commencement was 91.1%, which is testament to the work being done across the three service delivery areas. The first quarter’s performance is a significant rise on the year-end performance of 68.5%, and is slightly higher than the 79.4% result from the same period a year ago. However, 366/458 core assessments were completed in time this quarter, compared to only 143/180 in the same period last year (a 154% increase in volume), which emphasises the increase in performance in real terms. Although quarter one’s result is ‘red’, performance in June alone was particularly strong, and the Service is confident that this is the start of a period of good performance that will see the cumulative result rise over the next quarter **(disaggregated data for the percentage of core assessments for children’s social care carried out within 35 working days of their commencement by Ward can be found at Appendix 4).**

City-wide Position					
Title	Frequency and Measure	Base-line	2009/10 Result	2010/11 Target	Q1 2010/11 result
NI 60: Percentage of core assessments that were carried out within 35 working days of their commencement	Quarterly %	77.4% (08-09)	64.9% (provisional result)	84%	79.9% (366/458)

7.2 The Service is clearing up historical issues that have had a negative impact on the indicator in the past, and this should contribute to continued good performance. As with NI 59, the regular use of iPerformer in ESCR (an interactive tool enabling the Service to download reports to assess how the indicator is performing, determine what work is outstanding and be made aware of any validation errors that need resolving) from Head of Service level down has proved invaluable, allowing any potential issues to be quickly identified and dealt with.

7.3 The consistent level of performance reflects the hard work that has been carried out to ensure that the Service met the June 2010 target of 80% as set out in the Improvement Plan. The range of development work as described in 6.3 has also supported this improvement in the performance of core assessments.

8.0 NEET and Not Knowns

8.1 The annual result for the NI 117 - 16 - 18 year olds who are not in education training or employment (NEET) – indicates that the recent trend of sustained improvement has continued. NEET has declined from 9.6% in 2008-09 to 8.2% in 2009-10, however, the target has been missed by 0.4 percentage points. There is concern that

the full impact of the economic recession has not yet been felt and that there will be a 'lag' effect resulting in a temporary increase in NEET later this year. Other local authorities are currently experiencing this effect which has resulted in Leeds moving into the top half of the statistical neighbours table for the first time. This provides some evidence that the recent measures put in place in Leeds are having the desired positive effect (**disaggregated data for the number of young people who are NEET and Not Knowns for the month of June 2010 by Ward can be found at Appendix 6**).

City-wide Position						
PI Ref:	Title	Frequency & Measure	Rise or Fall	Baseline	2008/09 Result	2009/10 Result
NI 117	16 - 18 year olds who are not in education training or employment (NEET)	Annually %	Fall	9.1% (An average of Nov, Dec 2006 and Jan 2007)	9.6%*	8.2%

***Although NEET data is collected monthly, this indicator use an annual result which is based on three one month snapshots at the end of November, December and January each year.**

8.2 To build on this improvement, ongoing activities include:

- the Core Team of the Corporate NEET Improvement Board implementing the actions identified in the Improvement Plan and tracking progress
- the NEET action plan being updated to include the Improvement Plan priorities
- the establishment of a time-limited project to solve the IT/database issues
- the mobilisation of the Connexions Wedge Contracts (Targeted Support) and;
- the first elements of the Phase 3 Specialist Support contracts ensure close links are made with Universal and Specialist services, so that there are appropriate referral pathways for young people for support when needed.

8.3 Considerable action has been undertaken to reduce the Not Known figure which has dropped to 5.2% in March 2010. This measure also features in the Improvement Plan, whereby the target to be achieved by January 2011 is 6.3%.

8.4 Although year on year there has been some improvement, the NEET rate this quarter increased with the figure rising through each month of the quarter. The biggest improvement this quarter is the number of Not Knowns. Over the last year there has been a clear downward trajectory in the number of Not Knowns and the June position saw the lowest number of Not knowns ever at 965 young people (5%) compared to 1983 young people (9.9%) for same period last year. This significant reduction can be attributed to the work done by the Connexions Service.

8.5 Significant progress has been made in improving access to the Connexions database which will enable better recording and tracking of data. Improvements in recording are demonstrated by the reduction in Not Known figures. Connexions is working with individual colleges to ensure that systems are put in place for identifying, tracking and prioritising young people who are at risk of becoming NEET.

8.6 The Children Leeds Learning Partnership is merging with the 14-19 Strategy Group, Integrated Youth Support Services Board and Learning and Support Partnership from

September 2010. This will ensure clear ownership of the NEET Strategy on a permanent basis.

8.7 Due to the in year reductions to the Area Based Grant, work is underway to assess the implications across children's services.

8.8 As mentioned at paragraph 2.3, it is important to note that it is a relatively recent development to be able to provide Ward level performance information in this way. Therefore the data produced for this report will provide a baseline for comparisons for future years.

9.0 Implications For Council Policy and Governance

9.1 The performance data and ongoing activities mentioned in this report will help inform future policy in the redesign of Children's Services. The transformation programme is working on the design of future options to create a fully integrated Children's Service. It is intended there will be more information available in the near future, at which point members will be invited to make comment.

10.0 Legal and Resource Implications

10.1 There are no legal and resource implications.

11.0 Conclusions

11.1 Not applicable as the report is information based.

12.0 Recommendations

12.1 Area Committees are requested to note the contents of this report.

Background Papers

Developing local arrangements for Children's Services performance management reporting - December 2009

Children's Services – Area Committee Performance Report - February 2010.

Index of Appendices

- Appendix 1 – Number of children in care
- Appendix 2 – Percentage of referrals
- Appendix 3 – Percentage of initial assessments
- Appendix 4 – Core assessments
- Appendix 5 – Common Assessment Framework (CAF)
- Appendix 6 – NEET and Not Known data

Appendix 1

Number Of Children In Care At 31st March 2010 By Originating Ward Address

The information in the table below is based on the 903 return (statutory statistical return submitted to the DfE) and is correct as at 31 March 2010. There were 1,362 children in care (excluding UASC) at 31 March 2010, but ongoing data cleanup meant that not every child had a home postcode recorded when the information was extracted from the ESCR database. Approximately 12 children had no home postcode recorded, and this information was added directly to the DfE's secure website at a later date. This site does not store postcodes for confidentiality reasons, so these 12 are not factored into the data below.

Area Committee	Ward	Nos. of children in care	Percentage
Inner East	Gipton & Harehills	146	11.06
Inner East	Killingbeck & Seacroft	80	6.06
Inner East	Burmantofts & Richmond Hill	131	9.92
Total		357	27.04
Outer East	Cross Gates & Whinmoor	30	2.27
Outer East	Garforth & Swillington	4	0.30
Outer East	Kippax & Methley	20	1.52
Outer East	Temple Newsam	40	3.03
Total		94	7.12
Inner North East	Moortown	9	0.68
Inner North East	Roundhay	15	1.14
Inner North East	Chapel Allerton	70	5.30
Total		94	7.12
Outer North East	Alwoodley	12	0.91
Outer North East	Harewood	5	0.38
Outer North East	Wetherby	5	0.38
Total		22	1.67
Inner North West	Hyde Park & Woodhouse	59	4.47
Inner North West	Kirkstall	36	2.73
Inner North West	Weetwood	12	0.91
Inner North West	Headingley	15	1.14
Total		122	9.25
Outer North West	Adel & Wharfedale	5	0.38
Outer North West	Guiseley & Rawdon	6	0.45
Outer North West	Horsforth	29	2.20
Outer North West	Otley & Yeadon	28	2.12
Total		68	5.15
Inner West	Armley	82	6.21
Inner West	Bramley & Stanningley	79	5.98
Total		161	12.19
Outer West	Calverley & Farsley	10	0.76
Outer West	Farnley & Wortley	34	2.58
Outer West	Pudsey	19	1.44
Total		63	4.78
Inner South	Beeston & Holbeck	72	5.45
Inner South	City & Hunslet	123	9.32
Inner South	Middleton Park	85	6.44
Total		280	21.21
Outer South	Ardsley & Robin Hood	6	0.45
Outer South	Morley North	14	1.06
Outer South	Morley South	20	1.52
Outer South	Rothwell	19	1.44
Total		59	4.47
Grand Total		1320	100

Appendix 2

Q1 – 2010-11				
NI 68: Percentage of referrals to children’s social care going on to initial assessment				
Area Committee	Ward	No. of Referrals	No. of Initial Assessments	% of Referrals going on to Initial Assessment
Inner East	Gipton & Harehills	192	140	72.92%
Inner East	Killingbeck & Seacroft	119	70	58.82%
Inner East	Burmantofts & Richmond Hill	217	111	51.15%
Outer East	Cross Gates & Whinmoor	50	27	54%
Outer East	Garforth & Swillington	37	28	75.68%
Outer East	Kippax & Methley	42	27	64.29%
Outer East	Temple Newsam	72	48	66.67%
Inner North East	Moortown	19	10	52.63%
Inner North East	Roundhay	31	9	29.03%
Inner North East	Chapel Allerton	80	61	76.25%
Outer North East	Alwoodley	43	31	72.09%
Outer North East	Harewood	5	2	40%
Outer North East	Wetherby	23	10	43.48%
Inner North West	Hyde Park & Woodhouse	72	55	76.39%
Inner North West	Kirkstall	87	70	80.46%
Inner North West	Weetwood	30	23	76.67%
Inner North West	Headingley	10	4	40%
Outer North West	Adel & Wharfedale	25	14	56%
Outer North West	Guiseley & Rawdon	37	20	54.05%
Outer North West	Horsforth	28	14	50%
Outer North West	Otley & Yeadon	43	27	62.79%
Inner West	Armley	167	92	55.09%
Inner West	Bramley & Stanningley	160	117	73.13%
Outer West	Calverley & Farsley	31	21	67.74%
Outer West	Farnley & Wortley	80	65	81.25%
Outer West	Pudsey	49	34	69.39%
Inner South	Beeston & Holbeck	136	100	73.53%
Inner South	City & Hunslet	121	91	75.21%
Inner South	Middleton Park	188	121	64.36%
Outer South	Ardsley & Robin Hood	42	26	61.90%
Outer South	Morley North	37	24	64.86%
Outer South	Morley South	52	47	90.38%
Outer South	Rothwell	48	29	60.42%

Appendix 3

Q4 – 2009-10

NI 59: Percentage of initial assessments for children's social care carried out within 7 working days of referral

Area Committee	Ward	Total No. of IA	No. of IA carried out within time-scales	% of IA carried out within time-scales	No. of IA not carried out within time-scales	% of IA not carried out within time-scales
Inner East	Gipton & Harehills	70	45	64.29%	25	35.71%
Inner East	Killingbeck & Seacroft	118	81	68.64%	37	31.36%
Inner East	Burmantofts & Richmond Hill	91	70	76.92%	21	23.08%
Outer East	Cross Gates & Whinmoor	32	16	50%	16	50%
Outer East	Garforth & Swillington	11	6	54.55%	5	45.45%
Outer East	Kippax & Methley	30	10	33.33%	20	66.67%
Outer East	Temple Newsam	27	18	66.67%	9	33.33%
Inner North East	Moortown	19	13	68.42%	6	31.58%
Inner North East	Roundhay	20	12	60%	8	40%
Inner North East	Chapel Allerton	49	39	79.59%	10	20.41%
Outer North East	Alwoodley	15	15	100%	0	0%
Outer North East	Harewood	7	7	100%	0	0%
Outer North East	Wetherby	7	6	85.71%	1	14.29%
Inner North West	Hyde Park & Woodhouse	70	55	78.57%	15	21.43%
Inner North West	Headingley	16	11	68.75%	5	31.25%
Inner North West	Kirkstall	57	39	68.42%	18	31.58%
Inner North West	Weetwood	43	28	65.12%	15	34.88%
Outer North West	Adel & Wharfedale	33	19	57.58%	14	42.42%
Outer North West	Guiseley & Rawdon	38	29	76.32%	9	23.68%
Outer North West	Horsforth	14	5	35.71%	9	64.29%
Outer North West	Otley & Yeadon	47	30	63.83%	17	36.17%
Inner West	Armley	152	98	64.47%	54	35.53%
Inner West	Bramley & Stanningley	134	90	67.16%	44	32.84%
Outer West	Calverley & Farsley	31	20	64.52%	11	35.48%
Outer West	Farnley & Wortley	94	59	62.77%	35	37.23%
Outer West	Pudsey	41	18	43.90%	23	56.10%
Inner South	Beeston & Holbeck	105	52	49.52%	53	50.48%
Inner South	City & Hunslet	95	50	52.63%	45	47.37%
Inner South	Middleton Park	177	82	46.33%	95	53.67%
Outer South	Ardsley & Robin Hood	36	25	69.44%	11	30.56%
Outer South	Morley North	26	13	50%	13	50%
Outer South	Morley South	38	28	73.68%	10	26.32%
Outer South	Rothwell	30	12	40%	18	60%

Appendix 3

Q1 – 2010-11

NI 59: Percentage of initial assessments for children’s social care carried out within 7 working days of referral

Area Committee	Ward	Total No. of IA	No. of IA carried out within time-scales	% of IA carried out within time-scales	No. of IA not carried out within time-scales	% of IA not carried out within time-scales
Inner East	Gipton & Harehills	140	92	65.71%	48	34.29%
Inner East	Killingbeck & Seacroft	70	52	74.29%	18	25.71%
Inner East	Burmantofts & Richmond Hill	111	90	81.08%	21	18.92%
Outer East	Cross Gates & Whinmoor	27	20	74.07%	7	25.93%
Outer East	Garforth & Swillington	28	23	82.14%	5	17.86%
Outer East	Kippax & Methley	27	24	88.89%	3	11.11%
Outer East	Temple Newsam	48	34	70.83%	14	29.17%
Inner North East	Moortown	10	6	60%	4	40%
Inner North East	Roundhay	9	5	55.56%	4	44.44%
Inner North East	Chapel Allerton	61	36	59.02%	25	40.98%
Outer North East	Alwoodley	31	24	77.42%	7	22.58%
Outer North East	Harewood	2	1	50%	1	50%
Outer North East	Wetherby	10	7	70%	3	30%
Inner North West	Hyde Park & Woodhouse	55	47	85.45%	8	14.55%
Inner North West	Kirkstall	70	60	85.71%	10	14.29%
Inner North West	Weetwood	23	22	95.65%	1	4.35%
Inner North West	Headingley	4	4	100%	0	0%
Outer North West	Adel & Wharfedale	14	10	71.43%	4	28.57%
Outer North West	Guiseley & Rawdon	20	19	95%	1	5%
Outer North West	Horsforth	14	14	100%	0	0%
Outer North West	Otley & Yeadon	27	17	62.96%	10	37.04%
Inner West	Armley	92	85	92.39%	7	7.61%
Inner West	Bramley & Stanningley	117	101	86.32%	16	13.68%
Outer West	Calverley & Farsley	21	15	71.43%	6	28.57%
Outer West	Farnley & Wortley	65	55	84.62%	10	15.38%
Outer West	Pudsey	34	29	85.29%	5	14.71%
Inner South	Beeston & Holbeck	100	77	77%	23	23%
Inner South	City & Hunslet	91	76	83.52%	15	16.48%
Inner South	Middleton Park	121	100	82.64%	21	17.36%
Outer South	Ardsley & Robin Hood	26	22	84.62%	4	15.38%
Outer South	Morley North	24	20	83.33%	4	16.67%
Outer South	Morley South	47	36	76.60%	11	23.40%
Outer South	Rothwell	29	19	65.52%	10	34.48%

Appendix 4

Q4 – 2009-10

NI 60: The percentage of core assessments that were completed within 35 working days of their commencement

Area Committee	Ward	CA Total	No. of CA completed within 35 working days	% of CA completed within 35 working days	No. of CA not completed within 35 working days	% of CA completed within 35 working days
Inner East	Gipton & Harehills	36	21	58.33%	15	41.67%
Inner East	Killingbeck & Seacroft	29	21	72.41%	8	27.59%
Inner East	Burmantofts & Richmond Hill	26	22	84.62%	4	15.38%
Outer East	Cross Gates & Whinmoor	14	7	50%	7	50%
Outer East	Garforth & Swillington	1	1	100%	0	0%
Outer East	Kippax & Methley	9	6	66.67%	3	33.33%
Outer East	Temple Newsam	2	0	0%	2	100%
Inner North East	Moortown	9	7	77.78%	2	22.22%
Inner North East	Roundhay	2	2	100%	0	0%
Inner North East	Chapel Allerton	14	9	64.29%	5	35.71%
Outer North East	Alwoodley	9	6	66.67%	3	33.33%
Outer North East	Harewood	7	7	100%	0	0%
Outer North East	Wetherby	1	1	100%	0	0%
Inner North West	Hyde Park & Woodhouse	18	12	66.67%	6	33.33%
Inner North West	Kirkstall	19	8	42.11%	11	57.89%
Inner North West	Weetwood	11	6	54.55%	5	45.45%
Inner North West	Headingley	2	2	100%	0	0%
Outer North West	Adel & Wharfedale	7	7	100%	0	0%
Outer North West	Guiseley & Rawdon	12	8	66.67%	4	33.33%
Outer North West	Horsforth	5	5	100%	0	0%
Outer North West	Otley & Yeadon	10	6	60%	4	40%
Inner Armley	Armley	42	28	66.67%	14	33.33%
Inner West	Bramley & Stanningley	66	44	66.67%	22	33.33%
Outer West	Calverley & Farsley	7	5	71.43%	2	28.57%
Outer West	Farnley & Wortley	36	23	63.89%	13	36.11%
Outer West	Pudsey	13	11	84.62%	2	15.38%
Inner South	Beeston & Holbeck	41	26	63.41%	15	36.59%
Inner South	City & Hunslet	47	13	27.66%	34	72.34%
Inner South	Middleton Park	41	28	68.29%	13	31.71%
Outer South	Ardsley & Robin Hood	6	6	100%	0	0%
Outer South	Morley North	11	3	27.27%	8	72.73%
Outer South	Morley South	6	2	33.33%	4	66.67%
Outer South	Rothwell	20	15	75%	5	25%

Appendix 4

Q1 – 2010-11

NI 60: The percentage of core assessments that were completed within 35 working days of their commencement

Area Committee	Ward	CA Total	No. of CA completed within 35 working days	% of CA completed within 35 working days	No. of CA not completed within 35 working days	% of CA completed within 35 working days
Inner East	Gipton & Harehills	22	18	81.82%	4	18.18%
Inner East	Burmantofts & Richmond Hill	17	16	94.12%	1	5.88%
Inner East	Killingbeck & Seacroft	33	26	78.79%	7	21.21%
Outer East	Cross Gates & Whinmoor	9	8	88.89%	1	11.11%
Outer East	Garforth & Swillington	2	2	100%	0	0%
Outer East	Kippax & Methley	7	5	71.43%	2	28.57%
Outer East	Temple Newsam	12	9	75%	3	25%
Inner North East	Moortown	0	N/A	N/A	N/A	NA
Inner North East	Roundhay	1	1	100%	0	0%
Inner North East	Chapel Allerton	15	14	93.33%	1	6.67%
Outer North East	Alwoodley	4	3	75%	1	25%
Outer North East	Harewood	0	N/A	N/A	N/A	NA
Outer North East	Wetherby	1	0	0%	1	100%
Inner North West	Hyde Park & Woodhouse	6	5	83.33%	1	16.67%
Inner North West	Kirkstall	15	11	73.33%	4	26.67%
Inner North West	Weetwood	10	8	80%	2	20%
Inner North West	Headingley	1	1	100%	0	0%
Outer North West	Adel & Wharfedale	2	2	100%	0	0%
Outer North West	Guiseley & Rawdon	8	3	37.50%	5	62.50%
Outer North West	Horsforth	10	6	60%	4	40%
Outer North West	Otley & Yeadon	8	8	100%	0	0%
Inner West	Armley	37	31	83.78%	6	16.22%
Inner West	Bramley & Stanningley	43	36	83.72%	7	16.28%
Outer West	Calverley & Farsley	5	5	100%	0	0%
Outer West	Farnley & Wortley	19	15	78.95%	4	21.05%
Outer West	Pudsey	11	11	100%	0	0%
Inner South	Beeston & Holbeck	25	15	60%	10	40%
Inner South	City & Hunslet	25	19	76%	6	24%
Inner South	Middleton Park	44	32	72.73%	12	27.27%
Outer South	Ardsley & Robin Hood	0	N/A	N/A	N/A	N/A
Outer South	Morley North	8	4	50%	4	50%
Outer South	Morley South	8	8	100%	0	0%
Outer South	Rothwell	4	3	75%	1	25%

Please Note: For certain Wards the numbers of Core Assessments is at zero. This is due to the fact that either a Core Assessment is yet to be carried out as they are within the 35 working days or it was deemed that no further action required.

Appendix 5

The complete list of agencies / sectors who can potentially raise CAFs is: Behaviour and Education Support Team - BEST; Early Years; Education Leeds; Health; IGEN; LCC; Multi Agency Support Team; Third Sector (including voluntary, community, charity); Youth Offending Service; Youth Service; Primary Schools; High Schools; Extended Services; CYP Social Care; Environments and Neighbourhoods; Connexions; Schools – Specialist Inclusive Learning Centres; Schools – Pupil Referral Unit; Prospects; Housing (LCC); Connect Housing and the Private Sector.

CAF Data – Number of Assessments Initiated by Agency – Quarter 1 – 2010-11

Area Committee	Assessors/Agency/Group	Number of Assessments Initiated
Inner East	CONNECT HOUSING	1
	EARLY YEARS	7
	EDUCATION LEEDS	1
	EXTENDED SERVICES	1
	HEALTH	5
	HIGH SCHOOL	8
	PRIMARY SCHOOLS	13
	SCHOOLS (SILC)	1
	THIRD SECTOR	1
	YOUTH OFFENDING SERVICE	1
	YOUTH SERVICE	1
Inner East Total		40
Outer East	CONNEXIONS	1
	EARLY YEARS	5
	EDUCATION LEEDS	1
	EXTENDED SERVICES	1
	HEALTH	2
	HIGH SCHOOL	8
	IGEN	2
	PRIMARY SCHOOLS	11
	YOUTH OFFENDING SERVICE	1
	YOUTH SERVICE	1
Outer East Total		33
Inner North East	EARLY YEARS	14
	EDUCATION LEEDS	1
	EXTENDED SERVICES	3
	HEALTH	3
	HIGH SCHOOL	5
	PRIMARY SCHOOLS	4
Inner North East Total		30
Outer North East	EARLY YEARS	5
	HEALTH	2
	HIGH SCHOOL	2
	PRIMARY SCHOOLS	5
Outer North East Total		14
Inner North West	EARLY YEARS	5
	EDUCATION LEEDS	2
	HIGH SCHOOL	2
	PRIMARY SCHOOL	8
	SCHOOLS (SILC)	1
	THIRD SECTOR	2
Inner North West Total		20

Area Committee	Assessors/Agency/Group	Number of Assessments Initiated
Outer North West	EARLY YEARS	3
	EDUCATION LEEDS	1
	HIGH SCHOOL	11
	PRIMARY SCHOOL	6
Outer North West Total		21
Inner West	BEST (Behaviour & Education Support Team)	4
	EARLY YEARS	2
	EDUCATION LEEDS	4
	EXTENDED SERVICES	1
	HEALTH	1
	HIGH SCHOOL	3
	MULTI AGENCY SUPPORT TEAM	1
	PRIMARY SCHOOLS	7
	THIRD SECTOR	5
	YOUTH SERVICE	1
Inner West Total		29
Outer West	BEST	2
	CONNEXIONS	1
	EARLY YEARS	5
	EDUCATION LEEDS	4
	HEALTH	2
	HIGH SCHOOL	9
	IGEN	1
	PRIMARY SCHOOLS	4
THIRD SECTOR	3	
Outer West Total		31
Inner South	EARLY YEARS	10
	EDUCATION LEEDS	3
	EXTENDED SERVICES	1
	HEALTH	4
	HIGH SCHOOL	7
	HOUSING (LCC)	1
	IGEN	1
	PRIMARY SCHOOL	7
	SCHOOLS (SILC)	3
THIRD SECTOR	4	
Inner South Total		41
Outer South	EARLY YEARS	12
	EXTENDED SERVICES	1
	HEALTH	1
	HIGH SCHOOL	3
	PRIMARY SCHOOLS	6
Outer South Total		23
Grand Total		218

Appendix 5

CAF Data – Number of Assessments Completed by Agency – Quarter 1 – 2010-11

Area Management Wedge	Assessors/Agency/Group	Number of Assessments Completed
Inner East	CYP SOCIAL CARE	1
	EARLY YEARS	1
	EDUCATION LEEDS	1
	EXTENDED SERVICES	2
	HEALTH	7
	PRIMARY SCHOOL	3
	THIRD SECTOR	1
Inner East Total		16
Outer East	EXTENDED SERVICES	2
	HEALTH	3
	HIGH SCHOOL	3
	PRIMARY SCHOOL	1
Outer East Total		9
Inner North East	EARLY YEARS	4
	HEALTH	3
	PRIMARY SCHOOL	1
	THIRD SECTOR	1
Inner North East Total		9
Outer North East	EARLY YEARS	2
	EXTENDED SERVICES	1
	HEALTH	1
	PRIMARY SCHOOL	1
Outer North East Total		5
Inner North West	EARLY YEARS	1
	THIRD SECTOR	2
Inner North West Total		3
Inner West	EARLY YEARS	2
	EDUCATION LEEDS	3
	PRIMARY SCHOOL	1
	SCHOOL (SILC)	1
	THIRD SECTOR	2
Inner West Total		9
Outer West	THIRD SECTOR	2
Outer West Total		2
Inner South	EARLY YEARS	2
	EDUCATION LEEDS	2
	HEALTH	2
	HIGH SCHOOL	1
	PRIMARY SCHOOL	1
	THIRD SECTOR	1
Inner South Total		9
Inner South	EARLY YEARS	2
	EDUCATION LEEDS	2
	HEALTH	2
	HIGH SCHOOL	1
	PRIMARY SCHOOL	1
	THIRD SECTOR	1
Inner South Total		9

Area Committee	Assessors/Agency/Group	Number of Assessments Completed
Outer South	EARLY YEARS	2
	HEALTH	1
	IGEN	1
	PRIMARY SCHOOL	1
	THIRD SECTOR	1
	YOUTH SERVICE	1
Outer South Total		7
Grand Total		56

Appendix 6

NEET And Not Known Data Disaggregated By Ward – Standalone data for the month of June 2010

It should be noted that these figures will not include young people who are in education or training in Leeds and not resident in Leeds, those young people are included in the headline figures for the authority. If a young person's address is unknown it is recorded as the Connexions Centre. This means the large number of young people in the city centre does not reflect the number of young people who actually live in the city centre. Errors in the recording of postcode on the Connexions database mean there are a number of young people who can not be matched to a ward or a super output area. For this reason these figures should be viewed as indicative. City wide figures for June 2010 are:- Adjusted NEET: 8.8 % (1638 young people); Not Known: 5.0% (965 young people)

Area Committee	Ward	NEET		Not Known		Total No. of YP
		Count	%	Count	%	
Inner East	Gipton & Harehills	103	11.74%	70	7.98%	877
Inner East	Killingbeck & Seacroft	90	11.46%	57	7.26%	785
Inner East	Burmantofts & Richmond	91	14.22%	61	9.53%	640
Outer East	Crossgates & Whinmoor	41	7.03%	21	3.60%	583
Outer East	Garforth & Swillington	22	4.26%	9	1.74%	517
Outer East	Kippax & Methley	28	6.02%	15	3.23%	465
Outer East	Temple Newsam	51	7.85%	31	4.77%	650
East Total		426	9.43%	264	5.84%	4517
Inner North East	Moortown	26	4.96%	5	0.95%	524
Inner North East	Roundhay	25	4.35%	20	3.48%	575
Inner North East	Chapel Allerton	75	11.59%	46	7.11%	647
Outer North East	Alwoodley	20	4.42%	10	2.21%	452
Outer North East	Harewood	7	2.46%	4	1.40%	285
Outer North East	Wetherby	3	1.13%	9	3.38%	266
North East Total		156	5.67%	94	3.42%	2749
Inner North West	Headingley	10	10.75%	4	4.30%	93
Inner North West	Hyde Park & Woodhouse	41	13.95%	17	5.78%	294
Inner North West	Kirkstall	43	9.39%	23	5.02%	458
Inner North West	Weetwood	28	6.24%	6	1.34%	449
Outer North West	Adel & Wharfedale	15	3.64%	9	2.18%	412
Outer North West	Guisley & Rawdon	19	3.82%	11	2.21%	498
Outer North West	Horsforth	17	3.42%	14	2.82%	497
Outer North West	Otley & Yeadon	34	6.13%	16	2.88%	555
North West Total		207	6.36%	100	3.07%	3256
Inner West	Armley	104	15.05%	27	3.91%	691
Inner West	Bramley & Stanningley	78	12.50%	34	5.45%	624
Outer West	Calverley & Farsley	15	3.18%	14	2.97%	471
Outer West	Farnley & Wortley	61	8.76%	47	6.75%	696
Outer West	Pudsey	35	6.25%	25	4.46%	560
West Total		293	9.63%	147	4.83%	3042
Inner South	Beeston & Holbeck	79	12.78%	38	6.15%	618
Inner South	City & Hunslet	91	11.36%	166	20.72%	801
Inner South	Middleton Park	104	13.38%	54	6.95%	777
Outer South	Ardsley & Robin Hood	35	6.68%	14	2.67%	524
Outer South	Morley North	25	5.06%	19	3.85%	494
Outer South	Morley South	28	5.76%	19	3.91%	486
Outer South	Rothwell	35	7.26%	19	3.94%	482
South Total		397	9.49%	329	7.87%	4182

Comparison With Other Local Authorities For June 2010

The figures for Leeds Statistical Neighbours are detailed in the table below. Leeds is in line with statistical neighbours for the percentage of young people NEET. The percentage of young people Not Known in Leeds has reduced but requires further improvement, 1.6 percentage points above the mean indicator for statistical neighbours.

Statistical Neighbours	16-18 NEET %	Age 16 NEET%	Age 17 NEET%	Age 18 NEET%	16 - 18 NK %	Age 16 NK%	Age 17 NK%	Age 18 NK%
Leeds	8.8%	7.8%	8.6%	9.2%	5.0%	2.9%	3.1%	7.1%
Mean indicator for statistical neighbours	8.8%	7.1%	8.0%	9.8%	3.4%	1.4%	1.9%	5.3%
Sheffield	9.4%	7.9%	8.0%	11.0%	4.5%	1.9%	2.5%	6.8%
Bolton	10.8%	9.7%	9.9%	11.7%	5.1%	2.9%	3.8%	6.5%
Stockton-on-Tees	10.6%	7.1%	9.0%	12.7%	1.0%	0.7%	0.3%	1.7%
Darlington	8.4%	7.5%	8.3%	8.7%	1.4%	0.3%	0.7%	2.5%
Calderdale	7.9%	5.2%	6.9%	9.4%	3.0%	0.2%	1.2%	5.1%
St. Helens	7.6%	5.6%	7.1%	8.5%	2.0%	Not Available	0.9%	3.3%
Derby	8.3%	7.0%	7.7%	9.1%	6.5%	3.1%	3.3%	10.3%
Kirklees	8.6%	8.0%	7.8%	9.5%	3.8%	1.5%	1.9%	6.2%
North Tyneside	9.2%	7.5%	9.1%	9.6%	3.5%	0.6%	1.3%	5.9%
Milton Keynes	7.3%	5.3%	6.7%	8.2%	3.4%	1.0%	2.6%	4.5%

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